### why bronze?

copper is a soft metal, but when it is melted and added to tin the result (bronze) is a much harder and durable material than copper or stone. it was used for tools, weapons and armour as well as building materials like decorative tiles. it could be used to make a greater range of tools and weapons than had previously been possible.

### prehistoric times

there is a large period of time for which we have no written records, we call this 'prehistory'. starting from evidence of the first early humans, it is split into three sections. the bronze age in britain lasted around 1500 years. the stone age - 800,000 bc the bronze age - 2,100 bc the iron age - 750 bc

### why the bronze age?

just like the stone age was so called because early humans made tools from stone, the bronze age was called the bronze age because humans started making tools from... bronze!

bronze was an alloy made from copper and tin. (alloy -a metal made by combining two or more metals to improve its properties) true bronze is a combination of 10% tin and 90% copper.

## Word Processing Skills: Change Case

| Aim:<br>Select, use and combine a variety of  | <b>Success Criteria:</b><br>I can use two hands for typing.  | Resources:<br>Lesson Pack   |
|---|--|---|
| software (including internet services) on<br>a range of digital devices to design and   | I can keep typing at the end of a line.  | Desktop computers or laptops  |
| create a range of programs, systems   | I can save work in my folder.  | Word processor  |
| and content that accomplish given goals,<br>including collecting, analysing, evaluating<br>and presenting data and information. | l can use <shift>, <caps lock=""> and <space> correctly.</space></caps></shift>  | A visualiser or webcam to show the keyboard on screen.  |
| Teachers may choose their own context for the content of the writing, but it could  | l can edit using <backspace>, <delete>,<br/>the arrow keys, undo and redo.</delete></backspace>  |   |
| relate to the current topic. The lesson   | I can select and format text.  |   |
| focuses on the specific typing and layout skills.   | I can use the change case button.  |   |
| I can change the case of text.  |  |   |
|   | <b>Key/New Words:</b><br>Keyboard, typing, save, folder, shift, Caps<br>Lock, space bar, edit, backspace, delete,<br>arrow keys, undo, redo, select, format,<br>change case, Uppercase, lower case,<br>capitals. | <b>Preparation:</b><br>Prepare the children for writing about<br>their topic or a particular writing genre. |

Prior Learning: Children will have experience in typing, mouse and basic word processing skills.

#### Learning Sequence

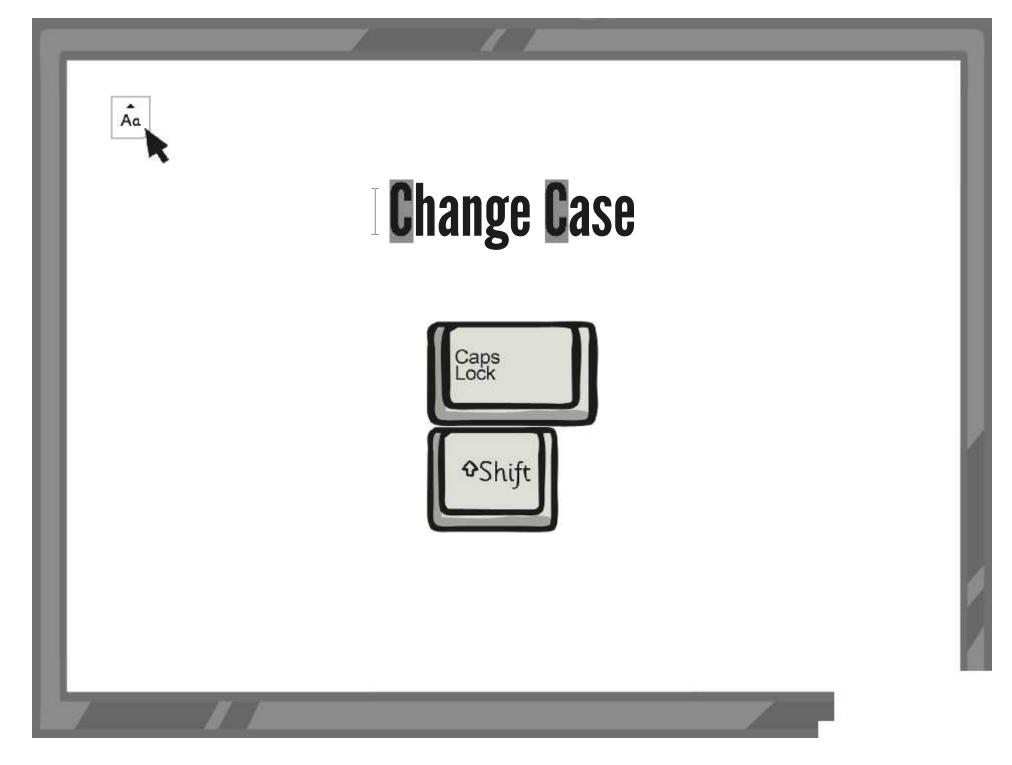
|              | <b>Your Introduction:</b> Ask the children to write an introduction to an information text. Observe whether the children are using the skills they have learnt in the earlier units.  |  |
|--------------|---|--|
|              | <b>Change Case</b> : Remind children of the skills they have learnt previously. Focus on any you have observed they are not using as effectively. Show the children how to use the Change Case button, demonstrating all the different options. |  |
|              | <b>Change the Case:</b> The children continue with their text. Ask the children to add a title and encourage them to try out the change case button. Have the children save their work.   |  |
|              | <b>Let's Share Ideas</b> : Ask the children to work in pairs to edit and improve their texts. Only the author should make corrections and encourage the children to watch for how their partner uses their typing and editing skills.           |  |
| windle Class | <b>How Have We Done?</b> Share some of the children's introductions. Further edit and improve if necessary. Ask the children how they would centre their title.   |  |
|              |   |  |

#### **Task**it

Change Caseit: Use the Change Case Texts and ask the children to use the Change Case button to edit the texts. There are 3 given texts based on "The Bronze Age", taken from the Twinkl e-book. The texts are similar and have different features. They are provided in correct format, but could be changed before being given to the children.
Challengeit: Use the Challenge Cards for extension activities.

# Computing Word Processing Skills

Computing | Year 3 | Word Processing Skills | Change Case | Lesson 2



### Aim

• I can change the case of text.

## Success Criteria

- I can use two hands for typing.
- I can keep typing at the end of a line.
- I can save work in my folder.
- I can use <shift>, <CAPS LOCK> and <space> correctly.
- I can edit using <backspace>, <delete>, the arrow keys, undo and redo.
- I can select and format text.
- I can use the change case button.

# Your Introduction



In this unit you will produce an information text, and you will learn various features of word-processors and further keyboard skills.

Begin by writing an introduction to a prepared information text. Remember the important keyboard skills you have already learnt:

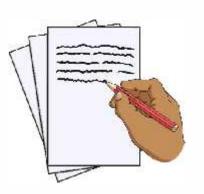
- use 2 hands and keep typing at the end of a line
- shift, CAPS LOCK, space
- saving into your folder
- editing with backspace, delete, arrow keys, undo and redo
- selecting and formatting text

#### With which skills are you confident?





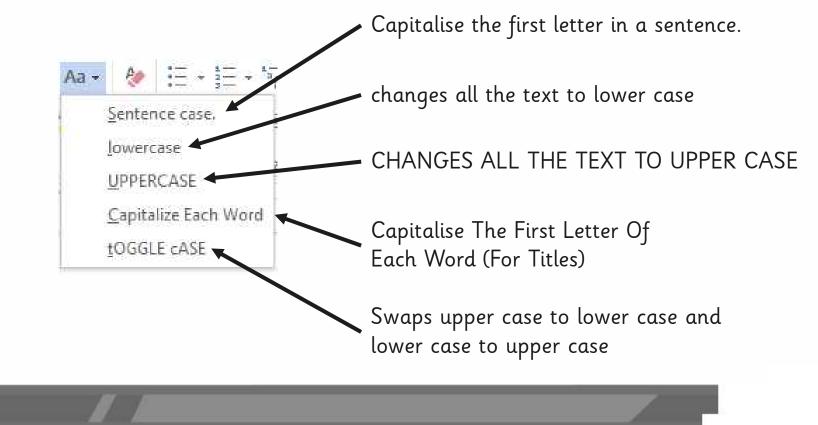




# Change the Case

You can type letters and words in either UPPERCASE or lowercase forms. When word processing, the case chosen can be changed.

It is possible to change the case of some selected text by using the Change Case button.



# Change the Case



Write a title for your text

Use the 'Change Case' button to change the case of the title so that the first letters of words (apart from determiners) are uppercase.

Complete the introduction to your text, using any skills you have been reminded to use. Have you used both upper and lower case in your typing?

Save your work.

an introduction to the bronze age

An Introduction to the Bronze Age

# Let's Share Ideas



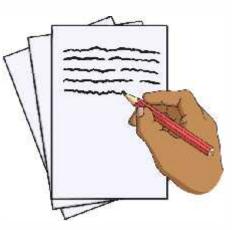
Review your writing with a partner and make improvements.

Tell your partner what is good about their work.

Make some suggestions for improvements.

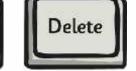
Watch carefully how they edit their work.

Are they using the skills they have learnt?













# How Have We Done?

Let's have a look at some of your work.

Can we make any improvements?

How would you centre a title?

### An IAndatection the BhanBeoAge Age

Copper is a soft metal. When it is melted and added to tin, the result is much harder and more durable than copper or stone. It is called bronze.

## Aim

• I can change the case of text.

## Success Criteria

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Avery Template: Name Badge Label, 8 per sheet | Compatible Products: 15395, 25395, 42395, 45395, 48395, 5395, 8395, 88395, 85395.

Word Processing Skills | Change Case

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